

Good Cause for Nonpayment - Guide for Subsidized Applicants

Applicants who receive a rental subsidy (such as Section 8, MRVP, or tax credit) are required to show proof of **good cause** for why rent was not paid. This proof must be **third-party**, and it must show you had an **unexpected financial hardship** for each month you were not able to pay your rent.

The following list includes acceptable documents for some, but **not all**, different scenarios. Please upload all relevant documentation showing why you were not able to afford your rent, covering the **entire** period that you are behind on your rent.

Financial Hardship	What does that look like?	Documents needed for proof
Unexpected recent medical expenses	You unexpectedly had to pay for medical bills or a procedure for yourself or someone in your care	Medical bills with proof of payment
Unexpected recent car repairs (NOT monthly payments)	You unexpectedly had to pay for your car/means of transport for work/life to be fixed	Invoice/repair bill from mechanic with proof of payment
Unexpected job loss or loss of income	You lost your job or other source of income (child support, etc.)	Unemployment letter, employment termination letter ***Please note – you must report the income loss to the housing authority and your rent share must be adjusted before you can receive RAFT
Lower income than normal	You are still employed, but getting fewer hours than you normally do	Pay statements showing normal income, and pay statements showing lower income ***Please note – you must report the income loss to the housing authority and your rent share must be adjusted before you can receive RAFT

Continued on page 2

Financial Hardship	What does that look like?	Documents needed for proof
Recent child care expenses	You had recent childcare expenses that began or were higher than normal	Childcare invoice with proof of payment
Unexpected funeral expenses	You unexpected to pay for funeral expenses for a loved one	Invoice from funeral home with proof of payment
Death in family causing loss of income or work	You had to take time off work after a loss in the family, but your job does not have bereavement time available, and as a result your time off was unpaid	Pay statement showing less hours than normal Letter from employer stating you have no bereavement time available
School tuition payments	You had to pay for school tuition out of pocket	Tuition bill with proof of payment
High utility payments to prevent shut-off	You had to pay a large amount toward your overdue utility bill to prevent shut off	Proof of payment or last utility bill showing payment history
Domestic violence related	You have experienced domestic violence. Possible scenarios on why you could not pay rent - had to pay for a temporary stay at a hotel, lock change at current unit, damages to unit, lawyer.	Self-statement, Police report, advocate/witness statements Or proof of payment for any of the following: temporary stay at a hotel, lock change at current unit, damages to unit, lawyer, etc.